

**CENTRAL ELECTRICITY REGULATORY COMMISSION**  
**Ground Floor, Chanderlok Building,**  
**36, Janpath, New Delhi - 110 001**

No. ADMN-11017/2/2023-CERC

Dated : the 11<sup>th</sup> March, 2024

**Sub: "Engagement of Staff Consultant at the level of 'Technical Officer 'D' on contract basis in CERC**

**1.0 Introduction:**

1.1 The Electricity Act, 2003 has significantly enlarged the spectrum of responsibility of CERC. Under the ERC Act, 1998 only the tariff fixation powers were vested in CERC. The new law of 2003 has entrusted on the CERC several other responsibilities in addition to the tariff fixation powers, for instance, the powers to grant license for inter-State transmission, inter-State trading and consequently to amend, suspend and revoke the license, the powers to regulate the licensees by setting performance standards and ensuring their compliance, etc.

1.2 Following are the statutory functions of CERC:

- a) To regulate the tariff of generating companies owned or controlled by the Central Government; to regulate the tariff of generating companies other than those owned or controlled by the Central Government specified in clause (a), if such generating companies enter into or otherwise have a composite scheme for generation and sale of electricity in more than one State;
- b) To regulate the inter-State transmission of electricity;
- c) To determine tariff for inter-State transmission of electricity;
- d) To issue transmission licenses and trading licenses with respect to inter-State operations;
- e) To adjudicate upon disputes involving generating companies or transmission licensee in regard to matters connected with clauses (a) to (d) above and to refer any dispute for arbitration;
- f) To levy fees for the purposes of this Act;
- g) To specify Grid Code having regard to Grid Standards;
- h) To specify and enforce the standards with respect to quality, continuity and reliability of service by licensees;
- i) To fix the trading margin in the inter-State trading of electricity, if considered, necessary;
- j) To discharge such other functions as may be assigned under this Act.

1.3. Central Electricity Regulatory Commission has, therefore, felt the need for engaging Technical Officer from among **persons who have retired from the Government, Public Sector Undertakings or Autonomous / Statutory Bodies** in accordance with the CERC (Appointment of Consultants) (Amendment) Regulation, 2010 as amended from time to time. The Technical Officer proposed to be engaged by the Commission would assist and augment the work of Engineering Division of the Commission in discharge of its multifarious functions.

**2.0 Scope of work for Staff Consultant in Engineering Division:** The duties of the Technical Officer of Engineering wing of CERC shall mainly include as under:-

- a) Matters related to tariff (tariff petitions, review petitions, truing up petitions) in case of Thermal, Hydro and Transmission assets of CPSUs, Private companies and

- Transmission licensees. Matters related to petitions on open access, UI and Regulation.
- To carry out Engineering/ Technical analysis.
  - Providing inputs on Engineering aspects for framing of various regulations / amendments.
  - Scrutinizing applications for inter-state transmission licenses.
  - Power system studies related to sharing of inter-state transmission charges and losses.
  - Scrutinizing applications for adoption of tariff in case of case-I and case-II bidding and inter-state transmission licensees.
  - Matters related with generic tariff from the renewable source of energy.
  - Matter related with legal issues in respect of Appellate Tribunal for Electricity, High Courts and Supreme Court.
  - Providing input for Parliament Questions, Annual Report, Performance Budget of Ministry of Power, Parliament Standing Committee Questionnaires.
  - To undertake various studies and analyses, co-ordinate with professional consultants such as bench-marking of capital cost, study of O&M expenses, increase in ROE in case of Hydro Project etc.
  - Other works as may be assigned from time to time

**3.0 Qualifications and experience required.** The engagement of Consultants would be from among persons who have retired from the Government, Public Sector Undertakings or Autonomous / Statutory Bodies

Post	No. of consultant	Qualifications, Experience & Competencies	Monthly remuneration*
Technical Officer 'D'	01	<p><b>Qualification:</b> Bachelor degree in Engineering from a reputed institution/University,</p> <p><b>Experience:</b> At least 10 to 15 years' working experience in the field of hydro or thermal generation or transmission or power system planning and load flow studies.</p> <p><b>Competencies:</b> The candidate should have knowledge of the following:</p> <ol style="list-style-type: none"> <li>The regulatory framework in the electricity sector of India.</li> <li>Relevant legislations of India.</li> <li>The policy regime including National Electricity Policy and Tariff Policy of India.</li> <li>Knowledge of Electricity Markets.</li> <li>Fixation of tariff</li> </ol>	<p>1,10,000 to 1,50,000/- (excluding tax, if applicable)</p> <p>Based on the academic qualification, experience and position held in the previous organization</p>

#### 4.0 General terms and conditions:

4.1 Normal working hours would be 9.30 A.M to 6.00 P.M (05 days week) including half an hour lunch break. The personnel may be called on Saturdays/ Sundays and other gazetted holidays, and required to be present beyond normal working hours in case of exigencies.



4.2 In addition to holidays notified by Central Government, the Staff Consultant shall be entitled for fifteen (15) days leave in a calendar year (January to December) which shall be credited in advance, on quarterly basis, as under. The intervening Saturdays/ Sundays / holidays, if any, shall not be counted as leave. Un-utilised leave shall not be carried forward to the next calendar year and is not en-cashable. Leave of any other nature is not admissible

- (a) 1<sup>st</sup> Quarter: (January to March) – 04 days
- (b) 2<sup>nd</sup> Quarter: (April to June) – 04 days
- (c) 3<sup>rd</sup> Quarter: (July to September) – 04 days
- (d) 4<sup>th</sup> Quarter: (October to December) – 03 days

4.3 The Staff Consultant shall not be entitled to any professional fees for the period of absence beyond the entitled leave of 15 days as above. Any availed leave during a calendar year shall not be carried forward to the next calendar year or qualify for encashment.

4.4 In case the Staff Consultant remain absent for more than 15 days beyond the entitled leave in a calendar year, without any prior intimation/prior sanction, except in case of emergency, CERC would be free to terminate the services of the said Staff Consultant.

4.5 In the event of absence on the ground of sickness, the Staff Consultant shall be required to submit a proper medical and fitness certificate. However, any leave including the leave on medical grounds beyond the cumulative period of 15 days shall be without any profession fees.

4.6 In case of tour within India, the Commission shall reimburse the expenses for journey undertaken for official work by the Consultants as per the following entitlement:-

- (a) By air- Economy class;
- (b) By train (AC-II tier),
- (b) For local travel - Non-AC taxi.

5. **Duration of contract:** The contract will be initially for a period of two years which can be extended for up to one year on each occasion, limited to a total period of four years. In deserving cases an annual escalation up to 10% on the fee may be given with the approval of the competent authority based on the performance during preceding year. The Commission and the Consultant would both have option to terminate the contract by giving a notice of three months or the equivalent remuneration in lieu thereof.

6. Applications are to be submitted in prescribed format only. Otherwise, the applications which are not in prescribed format are liable to be rejected. Incomplete applications or those received after due date will not be entertained and will be summarily rejected without any communication. The candidature of such candidates who are subsequently found ineligible according to the terms and conditions laid down in this tender notice will be cancelled. The decision of the Consultancy Evaluation Committee regarding eligibility of the candidate shall be final.

## **TERMINATION OF AGREEMENT**

### **With Notice**

7.0 This agreement is liable to be terminated by either parties, by mutual consent, by giving one month notice in writing to the other or one month consolidated professional fees in lieu of such notice.

7.1 In case the Staff Consultant is unable to perform the assigned work or the work undertaken by them is not to the satisfaction of the Controlling Officer/Competent authority in CERC, the Staff Consultant shall be liable to be terminated after one month notice in writing.

## Without Notice

7.2 In case the Staff Consultant, despite notice as in para 8 above, is unable to perform the given assignment to the satisfaction of the Controlling officer/Competent authority in CERC, consultant, shall be liable to be terminated in public interest, without any notice and without assigning any reason.

7.3 In case the Staff Consultant is absent from duty, for a period of more than 30 days, without prior intimation/prior sanction and is not covered under medical emergency consultant, shall be liable to be terminated, in public interest, without any notice and without assigning any reason

7.4 On pre-mature termination of the assignment, CERC shall pay the Staff Consultant, the profession fees for the work performed by him/her till the date of such termination, after deductions, if any.

8. Engagement under this assignment shall be on purely contract basis for a limited period only. Such engagement shall not vest any right what so ever to claim for regular appointment or continued contractual engagement in CERC.

9. Relaxation in essential qualifications/experience can be considered in deserving cases.

10. CERC reserves the right not to fill up all or any of the above positions, without assigning any reasons, what so ever.

11. CERC reserves the right either to increase or decrease the number of posts in any of the categories, at any given time, without assigning any reasons, what so ever.

## **12. Selection Process:**

- a. The selection process is through interaction. However, written examination shall be conducted, if required, based on the decision of the Consultancy Evaluation Committee (CEC).
- b. Only candidates who strictly fulfil the eligibility criteria will be shortlisted and called for written examination and/or interaction;
- c. Only the candidates who qualify in the written examination will be called for interaction;
- d. The final selection of the candidates shall be based on the ranking/merit of combined score of the qualification, experience, performance in written examination and interaction.
- e. Candidates called for interaction would be required to bring original documents relating to qualification, experience and salary slip for the past six months. These documents shall be examined before interaction with the selection committee.
- f. In case of non-submission of the salary slip for the last six months of employment, the candidate will be considered for selection at the minimum range of the scale.
- g. Candidates may apply for one or more posts as per their eligibility. However, no TA/DA shall be admissible for attending written examination and interaction for each advertised post at New Delhi.
- h. The decision of CERC shall be final.

13. Interested and eligible candidates may kindly send their applications, in the prescribed format to the Deputy Chief (Admin), CERC. Ground Floor, Chanderlok Building, 36, Janpath, New Delhi-110001 by **28<sup>th</sup> March, 2024 up to 5.00 P.M.** Applications received after the last date and time indicated above will not be entertained.



(Rajiv Kumar)  
Deputy Chief (Admin)



**RESUME****I Personal Details**

1. Name :
2. Gender :
3. Date of Birth :
4. Father's Name :
5. Marital Status :
6. Permanent Address :
7. Contact Address :
8. Tel No. :  
Mobile No. :  
E Mail Id :
9. Post applied for :
10. Last Pay drawn :

Recent passport  
size colour photo

**II Academic / Professional Qualification**

- a. Tenth standard onwards. (Attach self attested copy of certificates)

Course / Degree and no. of years	Institute/ University / College	Year of passing	Regular / Distance education	% of marks	Subjects specialized	Achievements, if any

**(b) Diplomas, if any.**

(Attach self-attested copy of certificates)

Course / Degree and no. of years	Institute/ University / College	Year of passing	Regular / Distance education	% of marks	Subjects specialized	Achievements, if any

**III Experience**

(Attach self-attested copies of experience certificates in chronological order. Enclose a separate sheet, duly authenticated by your signature, if space is insufficient)

Organisation / Institute / Office	Post held	Period		No. of years and months	Description of duties	Remarks
		From	To			

**IV Other Details :** Additional/ information/ specific professional achievement/ contribution

**V** Please state why you want to take up this role and are suitable for the post in 100 words.

(Signature of the candidate)

Date :